

# **The Louise Lewis Library Report 2007-2008**

## **C. A. Fredd Campus**

### **Shelton State Community College**

#### **TRAVEL & PROFESSIONAL DEVELOPMENT**

1. Debbie Grimes attended the 200y annual conference of the National Council on Staff, Program, and Organizational Development (NCSPOD) in Buffalo, NY, November 2007.
2. Debbie Grimes and Cathy Craig attended the 2007 CODI (Customers of Dynix Inc) annual conference in Pittsburgh, PA, November 2007. This is the users group conference for the library's computer system vendor.
3. Jean Mack and Kathy Lancaster attended the 2007 convention of the Alabama College Association in Birmingham, AL in November 2007.
4. Debbie Grimes completed online workshops through SOLINET in November and December 2007 (Emergency 911 and Risk Management).
5. Debbie Grimes worked to establish the Alabama Library Network for Two-Year Colleges (ALANET), which was approved by the Chancellor in July 2007 and chartered effective September 1, 2007, with 18 members. Plans were made for the charter meeting and subsequent activities.

#### **MAJOR ACTIVITIES**

1. The annual Student Appreciation Days were held October 23-24, 2007, in the Lewis Library. Approximately 200 students received a sportspack, which contained a fact sheet on the library, pencil, calculator, bookmark, and a book entitled *A Hand to Guide Me* by Denzel Washington. Personal hygiene items were also donated from another college department. The goal of this activity is to encourage students to come to the library and see what is available. Title III supports this activity. In addition, hot dogs and drinks, made available through donations from area businesses, were give<sup>N</sup> out as part of the overall "tailgate" theme.
2. Plans were made for the 2008 Student Appreciation Days and some items were purchased in the summer of 2008 in order to have them on hand for October 2008.
3. Six additional computers were purchased and installed, along with an additional computer table and chair. This brings equipment and furnishings to maximum for the Lewis Library.
4. Books and periodicals and equipment were purchased as usual (see budget report). Approximately \$20,000 was spent on library services and resources through Title III.
5. Annual user opinion surveys were not conducted due to a glitch in the process.



6. Because the copy machine was on its last legs, a new copier was selected and installed for student use.
7. Although the door counter was re-installed, it was defective and was eventually replaced. This counter is used to count the number of people who enter the library daily.
8. Glen Johnson inventoried the entire print collection at the Fredd Campus in the spring of 2007. He identified a total of 59 titles of the total 2596 titles to be missing. This is only 2% of the collection, which is considered a remarkably low rate of missing titles, especially in light of the moves and changes made in the Lewis Library over the past couple of years.
9. Holdings for the Lewis Library as of September 30, 2008, were as follows:

Audiovisuals	303
Books	1,929
Best Sellers	214
Equipment	111
Periodicals	22
Vertical File	259

Students on the Fredd Campus also continue to have access to numerous online databases through the Alabama Virtual Library.

10. Because of aging servers and other issues, the library staff decided that it was time to consider new options and vendors for a new integrated library system (ILS). As a result, the libraries made the decision to move to Millennium ILS in the spring of 2009. Title III funds will be used, in part, to support this new system (as has been done in the past with Horizon, in current use). The library staff on both campuses will be involved in considerable changes and training as the records are migrated to the new ILS.